

**New Shoreham Recreation Board**  
**Tuesday, March 15, 2011**  
**Town Hall Meeting Room, Old Town Road**  
**8:15 a.m.**

**Present:** Chair John Cullen, Members Ann Hall, Tim Clark and Christopher Willi.  
**Absent:** Gail Heinz and Sarah Cook. Also present were Recreation Director Robert Closter and Deputy Town Clerk Millie McGinnes for the recording of minutes.

Chair John Cullen called the meeting to order at 8:17 a.m.

**Public Comment**

There was no Public Comment

**Approve Minutes for January 18, 2011**

A motion was made by Mr. Willi and seconded by Ms. Hall to approve the minutes of January 18, 2011. The motion carried with all in favor.

4 Ayes (Cullen, Hall, Clark, Willi)    Nays 0    2 Absent (Cook, Heinz)

**Correspondence**

There was no Correspondence.

**Old Business**

**(a) Recreation Directors Job Description**

Director Closter informed the board there have been discussions regarding his job description, although he is not sure where it stands as he has gotten conflicting reports. He stated that he will make a formal request to sit down with Nancy Dodge to discuss the issue further.

**(b) Skating Rink**

Mr. Cullen explained that the skating rink was purchased and constructed, but not skated upon this year, due to late in the season construction and construction on an unlevel surface. He noted that, as the Rec. Department now owns the rink and the challenges have been discovered, they should have it up and skate-able next winter. He further noted that the grass under the rink was not affected. Mr. Cullen commended Rec. Director Closter for all of his time, work and effort he has put into the project.

Mr. Cullen stated that a new level site will have to be found for next winter. Mr. Closter stated that he has talked to the Block Island Land Trust about using either the Carley lot or the K & H Realty lot. Discussion ensued regarding the field at the school. Ms. Hall suggested solving the issue before summer.

Mr. Willi made a motion to send a request to the school to allow the use of the field for the skating rink next winter. Ms. Hall seconded and the motion carried.

4 Ayes (Cullen, Hall, Clark, Willi)    Nays 0    2 Absent (Cook, Heinz)

**(c) FY '12 Budget**

Mr. Closter reviewed the Recreation budget as put together by the Town Manager and

highlighted the following:

- The Fred Benson Town Beach line was cut by \$2,500 from his original request of \$5,000.
- The infield groomer that was requested was cut.
- The Highways Department seasonal employee that was specifically allocated to Heinz Field maintenance was replaced by a full time employee. The full time employee is no longer allocated to Heinz Field maintenance, though the Highways Department is still responsible for the duties. There is concern that the Heinz Field maintenance needs may not be met.
- The well at Heinz Field is funded, but the money will not be available until July 1, 2011.
- There is a budget hearing on March 16, 2011 at 7:00 p.m.

### **New Business**

#### **(a) Heinz Field**

This item was discussed under the FY '12 Budget discussions.

#### **(b) Ball O'Brien Park**

Mr. Closter distributed a proposal for placing a water/juice/powerade vending machine at Ball O'Brien Park. He noted that vending machines are prohibited by Zoning unless licensed by the Town Council. It was noted that such a machine would provide a health benefit and additional revenue.

Ms. Hall made a motion to support the proposal to install a beverage vending machine at Ball O'Brien Park, as it provides a health benefit and an addition revenue stream. Mr. Clark seconded the motion and it carried.

4 Ayes (Cullen, Hall, Clark, Willi)    Nays 0    2 Absent (Cook, Heinz)

#### **(c) Fred Benson Town Beach**

It was noted earlier in the meeting that there currently is \$2,500 in the budget allocated for the conceptual plan for the beach house. With the \$2,500, the total dollars would be \$9,500 (\$5,000 from this year's Capital Budget and \$2,000 from the Tourism Council). Mr. Closter circulated a draft of an RFP for the work. He noted that though the funds are still short, he was hoping to send out the RFP in May and award a bid on July 1<sup>st</sup>, the beginning of the fiscal year. He asked that the members review the RFP for approval at the next meeting.

### **Other Business**

Mr. Closter reported that he has not had any response from the Town Engineer regarding drainage at Heinz Field, the location of the restroom building at Ball O'Brien Park and the review of the Beach House RFP.

With no other business to discuss, Mr. Willi made a motion to adjourn at 9:35 a.m. The motion was seconded by Ms. Hall and passed unanimously.

Respectfully submitted

Millie McGinnes

Minutes approved:    April 12, 2011